

INSTRUCTIONS

TO PUPILS

- (1) As you attend each subject class during the coming week give this form to the teacher that your parents wish to see at the parents' meeting.
- (2) The teacher will arrange a suitable time to see your parent.

TO TEACHERS

- (1) Please select an appropriate time available on both your own and the pupil's appointment schedule and note the details on both forms.
- (2) Where possible try and leave a 5 minute gap between appointments on the pupil's form.
- (3) You may use the schedule to request that a parent consults you about particular concerns you have about progress of the pupil concerned.

TO PARENTS

- (1) Please check that this form has been filled in to your requirements. Bring it with you to the parents' meeting.
- (2) Please make particular note of appointments made by teachers who specially wish to see you.
- (3) If any problems arise please contact the Principal Teacher of Pastoral Care for your child.
- (4) As you arrive collect a plan of the staff seating arrangements.
- (5) Please sign in opposite your child's name at the table in the foyer.

KING'S PARK SECONDARY SCHOOL

SENIOR PHASE PARENTS' MEETING

FOR

ARRAN & SKYE

MONDAY 26 FEBRUARY 2018

4.00pm – 6.00pm

NAME: _____

CLASS: _____

If you plan to attend please enter the appropriate subjects.
 The names of the teachers you wish to consult should be noted
 beside each subject.

ENGLISH

MATHEMATICS

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Signed : _____

Date : _____

MONDAY 26 FEBRUARY 2018
APPOINTMENT SCHEDULE

NAME _____ CLASS _____

TIME	DEPARTMENT	NAME
4.00		
4.05		
4.10		
4.15		
4.20		
4.25		
4.30		
4.35		
4.40		
4.45		
4.50		
4.55		
5.00		
5.05		
5.10		
5.15		
5.20		
5.25		
5.30		
5.35		
5.40		
5.45		
5.50		
5.55		